



William & Mary School of Education

Application for Graduate Assistantship

The School of Education provides some financial aid to many full-time graduate students primarily through the form of graduate assistantships. Through these assistantships, graduate students receive financial support while progressing toward a graduate degree. In return, the students assist the School of Education (or in some instances other units in the College or other educational agencies) in teaching, research, and/or administrative obligations by working for a specified number of hours each semester or academic year. Students are expected to perform well academically to retain the assistantship. Financial support is usually provided in the form of both a stipend, or salary, (which is subject to both FICA and withholding) and tuition assistance. In order to receive an assistantship, students must have been admitted to a graduate program in the School of Education and must be enrolled full-time.

You should attach a professional resumé. The resumé will be used in to evaluate your experience and skills for assistantship positions.

Please print or type.

Name: _____, _____, _____, _____
Last/Family First Middle Former last name

Email Address _____ Student ID (if current student) 930 _____

Home Phone _____ Cell Phone _____ Daytime Phone _____

Which degree are you pursuing? M.A.Ed. M.Ed. Ed.S. Ed.D. Ph.D.

Program _____

I would like a full-time (20 hrs/week) assignment

I would like a half-time (10 hrs/week) assignment

(For Current Students who are holding a GA during the current academic year ONLY)

I am a returning GA I am currently assigned to _____

I would like to keep my current assignment

SUPERVISOR APPROVAL: *I agree to keep this student as my GA for the next academic year.*

Faculty or Administrator Signature(s)1. _____

2. _____

I would like a new assignment - *If you give up your current GA assignment, you are not guaranteed a position for the next academic year.*

IF YOU PLAN TO KEEP YOUR CURRENT GA ASSIGNMENT, YOU DO NOT NEED TO COMPLETE PAGE 2.

EDUCATION:

Undergraduate Degree: Institution _____ Degree _____

Major _____ Graduation Date _____

Graduate or Professional Degree: Institution _____ Degree _____

Major _____ Graduation Date _____

SKILLS: Please read the following list of skills and skill areas and check those areas in which you feel qualified:

- | | |
|---|---|
| <input type="checkbox"/> Assist faculty members in courses
Specify course areas _____ | <input type="checkbox"/> Read and evaluate papers written by students |
| <input type="checkbox"/> Counseling skills | <input type="checkbox"/> Research methodology |
| <input type="checkbox"/> Testing & measurement (familiarity with testing procedures, interpretation, and scoring) | <input type="checkbox"/> Statistics and data analysis |
| <input type="checkbox"/> Writing & editing, knowledge of APA style | <input type="checkbox"/> List computer experience including software**
_____ |
| <input type="checkbox"/> Recreational sports experience | <input type="checkbox"/> Development/Fund Raising experience |
| <input type="checkbox"/> Media preparation (overheads, slide, photographs, videos, etc.) | <input type="checkbox"/> Library research skills |
| <input type="checkbox"/> Administrative/Office/Clerical Skills | Other _____ |
| <input type="checkbox"/> Student Affairs/Student Activities experience | |

** Computer skills are highly desirable - please list all software experience

REFERENCES: LIST REFERENCES WHO CAN ASSESS YOUR QUALIFICATIONS FOR A GRADUATE ASSISTANTSHIP:

- Name/Position _____

<i>First Name</i>	<i>Last Name</i>	<i>Title/Position</i>
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 Email _____ Phone _____
- Name/Position _____

<i>First Name</i>	<i>Last Name</i>	<i>Title/Position</i>
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 Email _____ Phone _____

EMPLOYMENT: BEGINNING WITH YOUR PRESENT OR MOST RECENT POSITION, PLEASE PRESENT YOUR EMPLOYMENT HISTORY AS INDICATED BELOW:

- Employer _____ Dates employed _____
 Duties _____

- Employer _____ Dates employed _____
 Duties _____

Within the limits of its facilities and its obligations as a state university, The College of William and Mary opens the possibility of admission and participation in its educational programs, educational policies, financial aid or other school-administered programs to all qualified persons without illegal discrimination based on sex, race, color, age, religion, national origins, sexual orientation, or handicap. The University will seek to provide reasonable accommodations to qualified individuals with disabilities. This policy is enforced by federal law under Title IX of the Education Amendments of 1972, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. Inquiries regarding the non-discrimination policies should be sent to: Assistant to the President, Hornsby House, The College of William and Mary, Williamsburg, VA 23185; (757) 221-2615.

I certify that all of the information contained in this application is true and correct to the best of my knowledge.

Signature of Applicant _____ Date _____